



CITY OF WEST WENDOVER

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WEST WENDOVER CITY COUNCIL MINUTES OF THE REGULAR MEETING OF JANUARY 3, 2012

The West Wendover City Council met for a regular meeting on January 3, 2012. The meeting was held at the West Wendover City Hall, Council Chambers #137. Mayor Andersen presided.

Council Members Present: Bryant Blake, Roy Briggs, Emily Carter, Johnny Gorum and Izzy Gutierrez

Others Present: Bryce Kimber, Michelle Giovo, Ron Supp, Jeff Knudtson, Chris Melville and Anna Bartlome

The following proceedings were had.

1. CALL TO ORDER AND ROLL CALL

Mayor Andersen called the meeting to order at 7:00 p.m. All those present and excused are noted above.

2. PLEDGE OF ALLEGIANCE

Mayor Andersen led those present in the Pledge of Allegiance.

3. COMMENTS FROM THE GENERAL PUBLIC:

None offered or received.

4. *APPROVAL OF THE MINUTES:

Council Member Gorum made the motion to approve the minutes of the special meeting of December 1, 2011 and forward the minutes of the regular meeting of December 6, 2011. The motion was seconded by Council Member Briggs and passed unanimously.

5. NEW BUSINESS

***a. Discussion and Decision to Approve the 2011 State Revolving Fund (SRF) Potable Water Projects which Include: Montego Bay Tank Supply Pipeline Project; 8-inch Steel Pipeline Replacement Project; and Wendover Boulevard Asbestos-Cement Pipeline Replacement Project and Authorization for Staff to Prepare and Mayor to Execute the Letter of Intent and Any Other Documents Required and Other Matters Appropriately Related Thereto**

Chris Melville explained that three projects qualified under the eligibility process for the State Revolving Fund. Two of the projects (Montego Bay Tank Supply Pipeline Project and Wendover Boulevard Asbestos-Cement Pipeline Replacement Project) are out of the Water Fund and the other project (8-inch Steel Pipeline Replacement Project) is out of Johnson Springs. The total of the three projects together is \$1.341 million and would be funded through the SRF loan program. The projects would not start until July 1st with the first one to be done would be the 8-inch Steel Pipeline Replacement Project. The projects must be completed within three years. The City would only have to pay interest until all the projects are completed. The interest rate is around 2.59% for the SRF; the loan would be amortized over twenty (20) years with an annual debt service of around \$86,000.00 per year. The Water Fund would pay approximately \$60,000.00 and Johnson Springs Fund would pay approximately \$26,000.00. Council Member Blake made a motion to approve the 2011 State Revolving Fund (SRF) Potable Water Projects which include: Montego Bay Tank Supply Pipeline Project; 8-inch Steel Pipeline Replacement Project; and Wendover Boulevard Asbestos-Cement Pipeline Replacement Project and authorization for staff to

prepare and Mayor to execute the Letter of Intent and any other documents required. The motion was seconded by Council Member Carter and passed unanimously.

6. DEPARTMENT UPDATES

Fire Chief – Jeff Knudtson had nothing to add to the memo, which stated that building inspections are going as usual and that the building at the sewer plant is nearing completion. The convention center at the Red Garter has a new floor, the plans have been approved and the remodel will begin soon to change the convention center into a gaming area. The department is still training for H/M and will start the second level. Open applications is still going but with no new members. The department may be losing some members to the mines in Elko.

Council Member Gorum stated that he was concerned about losing members of the department. Discussion was had regarding the volunteers for the Fire Department.

The department responded to the following incidents from January 1, 2011 to December 28, 2011.

Fires	25
Overpressure rupture, explosion, overheat – no fire	0
Rescue and Emergency Medical Service	245
Hazardous Condition – No Fire	6
Service Call	71
Good Intent Call	29
False Alarm and False Call	14
Severe Weather and Natural Disaster	0
Special Incident Type	64

Police Chief – Ron Supp discussed a notification process for when incidents are taking place in the community. Discussion was had regarding possibly notifying the City Manager who would then notify the Mayor and Council, another option was having a group set up in the CodeRED program that could notify the Mayor and Council during an incident.

Ron Supp stated that the members of the Reserve Officer Program have taken their tests and passed.

City Clerk/Records Officer – Anna Bartlome had nothing to add to the memo, which stated that the filing period for the upcoming election is March 5th through March 16th. The election date is November 6, 2012. On the ballot for the City are the Mayors seat and two Council Members seats. The memo further stated that Financial Disclosure Statements are due January 15th.

Chief Financial Officer

Public Works Director – Bryce Kimber had nothing to add to the memo, which stated that the department has spent time at the waste water plant to help drain the south basin to try to control the flow so as to not impede the contractor. There were two sewer plugs over the past month, one at the dog pound and the other in front of the Montego Bay. The loader from the landfill had to be repaired which was nothing serious just a ring gear but another loader had to be rented during the repairs. The final preparations for the recoating of the land tank have been done with work to begin the week of January 9th.

City Manager – Chris Melville had nothing to add to the memo except to indicate that CFO Michelle Giovo would begin work on January 4th. The memo stated that the Waste Water Phase 2 Project is moving forward and is now over 60% complete. The Nevada Office of Energy was approved to reallocate the funds by the Interim Finance Committee of the State Legislature which included the grant of \$385,000.00 for the second phase of the City Hall Solar Project. The 90% review plans for the Wendover Boulevard Enhancement Phase 1 have been received from NDOT and final changes are now being made. The final drawings for the Clinic Upgrade are being done with submittal to HRSA the first part of January and bidding planned for February. The draft development agreement for the City's residential housing lots along Tibbets Boulevard will be presented at the January 17th meeting for approval.

7. COMMUNICATIONS

Council Member Gorum thanked all law enforcement officials for their cooperation and settling the recent incident.

Council Member Gutierrez also thanked law enforcement and hoped that this next year would be a little easier.

8. *APPROVAL OF THE CLAIMS:

Council Member Gorum made the motion to approve the claims for January 3, 2012. The motion was seconded by Council Member Blake and passed unanimously.

9. COMMENTS FROM THE GENERAL PUBLIC:

None offered or received.

10. *NEXT MEETING DATE AND ADJOURNMENT

The next meeting date is a regular meeting on January 17, 2012 at 7:00 p.m. at the West Wendover City Hall, Council Chambers #137. Council Member Carter made the motion to adjourn at 7:13 p.m. The motion was seconded by Council Member Blake and passed unanimously.

ATTEST:

Anna E. Bartlome
City Clerk/Records Officer