



CITY OF WEST WENDOVER

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WEST WENDOVER CITY COUNCIL MINUTES OF THE REGULAR MEETING OF DECEMBER 2, 2008

The West Wendover City Council met for a regular meeting on December 2, 2008. The meeting was held at the West Wendover Library, Pilot Peak Room. Mayor Andersen presided.

Council Members Present: Bryant Blake, Roy Briggs, Emily Carter, Johnny Gorum and Alan Rowley II

Others Present: Corinne Copelan, Howard Copelan, John Hanson, Ron Supp, Kris Andersen, Dixie Melville, Scott Weyland, Jeff Knudtson, James Morris, Stacey Sawyer, Ron Supp, Sondra Schmidt, Claude Fratto, Cassie Fratto, Brenda Flinders, Leon Flinders, Aleta Kimber, Bryce Kimber, Mike Crawford, Steve Weinstein, Gary Di Grazia, Glenn Wadsworth, Chris Melville and Anna Bartlome

The following proceedings were had.

1. CALL TO ORDER AND ROLL CALL

Mayor Andersen called the meeting to order at 7:00 p.m. All those present and excused are noted above.

2. PLEDGE OF ALLEGIANCE

Mayor Andersen led those present in the Pledge of Allegiance.

3. COMMENTS FROM THE GENERAL PUBLIC:

Stacey Sawyer explained that she was the new Community Development Coordinator with the Elko County Economic Diversification Authority (ECEDA). Stacey Sawyer stated that in the first part of November ECEDA had brought an author to West Wendover and they are now going to follow up with a community planning group. The group would help bring in industry and visitors. Stacey Sawyer stated that she is looking for volunteers for the committee.

4. *APPROVAL OF THE MINUTES:

Council Member Rowley had some changes to the minutes of November 4, 2008.

Under New Business the changes are as follows:

Item b: *“Wendover Boulevard would be widen to include two travel lanes, bike lanes and a turn lane.”*

Item e: *“Chris Melville explained the change to the agreement to the one that was in the packet, which under section entitled “Transportation” should include that the unit will be returned to West Wendover at the cost of Eastern Idaho Technical College.”*

Under Department Updates the changes are as follows:

City Manager: *“The EOD initial clearance has been completed for the new Public Works Facility and nothing of any significance was discovered.”*

Council Member Carter had a change to the minutes of November 4, 2008.

Under Department Updates the change is as follows:

Police Chief: *“The memo further stated that the Elko Combined Narcotics Task Force may be disbanding.”*

Council Member Rowley II made the motion to approve the minutes of the emergency meeting of October 27, 2008 and the minutes of the regular meeting of November 4, 2008 with the changes as noted above. The motion was seconded by Council Member Carter and passed unanimously.

5. CONSENT CALENDAR

***a. Discussion and Decision to Adopt Resolution #2008-29; A Resolution Appointing a Mayor Pro-Tem**

Chris Melville explained that it was up to the Council to select who they would like to serve as Mayor Pro-tem and requires a motion and approval. Council Member Briggs made the motion to adopt Resolution #2008-29; a resolution appointing Emily Carter as Mayor Pro-tem. The motion was seconded by Council Member Rowley II and passed unanimously.

6. NEW BUSINESS

***a. Discussion and Decision Regarding Utilization of the High Desert Advocate for Legal Publications**

Chris Melville explained that he has provided a memo with past information as well as what had taken place at his meeting on November 24, 2008 with Howard and Corinne Copelan. Howard Copelan wanted to clear up a periodical, legal and non-legal paper. Howard stated that the High Desert Advocate is the only adjudicated newspaper in West Wendover. An adjudicated newspaper is a designation given by the federal government through the United States Post Office. It involves two years probation were you are monitored once a week or once a day depending on how often you publish, for how many papers are sold, how many papers are printed, what is the percentage of advertising versus non-advertising. Howard stated that the Advocate had the City legal advertising when the City for various reasons started to use the Elko Daily Free Press. Gary Di Grazia explained that the City had been through a lot of litigation on all of these issues and it has been resolved. Gary Di Grazia explained that the City stopped using the Advocate due to when affidavits of publication were submitted, billing and the expense when compared to other papers. Gary Di Grazia stated that according to NRS 266.115 the City should publish ordinances with the Advocate but other legal notices could be published in the Elko Daily Free Press and non legal could be published were the City determines. Council Member Briggs made a motion to recommend following the advice of the City Attorney with legal notices published in the High Desert Advocate and non legal notices at the discretion of city staff. Leon Flinders stated that since he has been working for the City he has seen the amount of money spent on advertising decrease. Howard stated that price of legal notices is determined by Nevada Legislature. Council Member Blake asked if the only reason that the legal notices are published in the Elko Daily Free Press is due to the cost. Chris Melville asked for a clarification on the motion as to whether it was all legal notices or just ordinances. Council Member Briggs restated his motion to publish the legal notices as required by NRS statute as stated by Gary Di Grazia and other notices as by city staff. Gary Di Grazia stated that what he had mentioned was just ordinances but all legal notices could be published by the Advocate if that is the decision made. John Hanson stated that he is a small business owner and has advertised in both papers; the High Desert Advocate costs substantially more and has poor billing practices. John Hanson asked if there was still money due to the City from the litigation. Gary Di Grazia stated that there is approximately \$3,500.00 still due to the City that would go to the insurance company. Corinne Copelan stated that the other newspaper in Wendover is not an adjudicated newspaper, not published in Nevada, publish and distribute fewer papers. Council Member Gorum made the motion according to NRS 266 that the City publish City ordinances only in the High Desert Advocate. The motion was seconded by Council Member Rowley II. Council Member Gorum stated the motion was to only publish City ordinances in the High Desert Advocate. The motion was seconded by Council Member Rowley II and passed unanimously.

Mayor Andersen stated that he would like to see things done in Wendover as much as possible, that there are two papers in town and would like to see the City use them before going out of town.

***b. Discussion and Decision to Accept or Reject the Bids for the Upgrade to the Water Reclamation Facility Expansion and Upgrade Phase 1 Headworks and Other Matters Appropriately Related Thereto**

Bryce Kimber asked the Council to reject the bids due to budgetary reasons and the bids being \$100,000.00 over estimated costs. Council Member Gorum made the motion to reject the bids for the upgrade to the Water Reclamation Facility Expansion and Upgrade Phase 1 Headworks. The motion was seconded by Council Member Rowley II and passed unanimously.

***c. Discussion and Decision Regarding Appointment by Mayor and Ratification of the Council for the Administrative Authority**

Mayor Andersen appointed Council Member Briggs to the Administrative Authority. Council Member Blake made the motion to ratify the Mayors appointment of Council Member Briggs to the Administrative Authority. The motion was seconded by Council Member Gorum and passed unanimously.

7. DEPARTMENT UPDATES

Fire Chief – Jeff Knudtson had nothing to add to memo, which stated that the house located at 2886 Tibbets was close to completion. The City Hall Complex roof is going up and would be completed in a few weeks. The Verizon tower is in and the fiber optics are being installed. Knight Construction is completing the house on Fairway View Drive, with the flooring being completed and the finish work to start soon.

Discussion was had regarding the mock disaster at the Wendover Airport. Jeff Knudtson stated that West Wendover Police and Fire, and Wendover Ambulance were the only entities to show up for the mock disaster. The mock disaster had been planed at the monthly meetings for the local emergency personnel.

Police Chief – Ron Supp had nothing to add to memo, which stated that a cost proposal for the institution of a narcotics K9 program was attached with an approximate yearly cost of \$7,280.00. The memo stated that Officer Steager had graduated from the Police Academy.

City Clerk/Records Officer – Anna Bartlome stated that financial disclosure forms would be due January 15th and forms would be handed out.

Chief Financial Officer – Nothing.

Public Works Director – Bryce Kimber had nothing to add to memo, which stated that the department has been busy doing crack sealing. The department has also been busy putting up Christmas decorations and lights in preparation of the annual lighting ceremonies.

City Manager – Chris Melville reminded everyone about the holiday programs, with the lighting of the City Offices on December 4th at 5:30 p.m., the lighting of the Menorah on December 21st and the lighting of the Welcome Center on December 5th at 6:00 p.m. The Christmas Festival would the nights of December 8, 9 and 10 at the Community Building. The next construction meeting for the City Hall Complex will be December 5 at 9 a.m. The memo stated that some new billboards have been done to advertise the Logistics/Industrial Park. The Air Force environmental public comment period for the Public Works Facility ended on November 22nd, with any changes being incorporated into the EA document and a completed lease being done by the end of the year or first part of January. The agreement for the Sycamore Way realignment and development is being circulated for signatures by the various entities. The appraiser for the Charboneau ROW project will have the final appraisal by December 15th. The committee for the D.W. Reynolds Foundation Grant met on November 7th to review the draft grant, which has been submitted to the Foundation. The Rusty Palm project had a groundbreaking on December 1st. The development agreement with John McGee for the residential lots on Tibbets Boulevard is still being worked on.

8. COMMUNICATIONS

Council Member Gorum thanked Steve Weinstein and the Rusty Palm project for continuing to move forward.

Chris Melville thanked the Public Works crew for all the work they have done in preparing for the Christmas activities.

Council Member Briggs also thanked Steve Weinstein for the invitation to join him at the start of his project.

9. *APPROVAL OF THE CLAIMS:

Council Member Gorum made the motion to approve the claims for December 2, 2008 and the October insurance. The motion was seconded by Council Member Carter and passed unanimously.

10. *NEXT MEETING DATE AND ADJOURNMENT

The next meeting date is a regular meeting on December 16, 2008 at 7:00 p.m. at the West Wendover Library, Pilot Peak Room. Council Member Gorum made the motion to adjourn at 7:32 p.m. The motion was seconded by Council Member Carter and passed unanimously.

ATTEST:

Anna E. Bartlome
City Clerk/Records Officer