



CITY OF WEST WENDOVER

P.O. Box 2825 • 1111 N. Gene L. Jones Way • West Wendover, NV 89883
Office (775) 664-3081 Fax (775) 664-3720

WEST WENDOVER CITY COUNCIL MINUTES OF THE REGULAR MEETING OF DECEMBER 7, 2010

The West Wendover City Council met for a regular meeting on December 7, 2010. The meeting was held at the West Wendover City Hall, Council Chambers #137. Mayor Andersen presided.

Council Members Present: Bryant Blake, Roy Briggs, Emily Carter, Johnny Gorum and Izzy Gutierrez

Others Present: Dixie Melville, Lauara Snyder, Casey Snyder, Sondra Schmidt, Bryce Kimber, Aleta Kimber, Ron Supp, Lisa Supp, Dave Wiskerchen, Mike Gunter, Bobbi Bostock, Tom Bostock, Howard Copelan, Jeff Knudtson, Chris Melville and Anna Bartlome

The following proceedings were had.

1. **CALL TO ORDER AND ROLL CALL**
Mayor Andersen called the meeting to order at 7:00 p.m. All those present and excused are noted above.
2. **PLEDGE OF ALLEGIANCE**
Mayor Andersen led those present in the Pledge of Allegiance.
3. **COMMENTS FROM THE GENERAL PUBLIC:**
None offered or received.
4. ***APPROVAL OF THE MINUTES:**
No minutes to approve.
5. **PRESENTATION/ACKNOWLEDGMENT**
POST Category I Certification, Officer Richard L. Dye
Ron Supp introduced Officer Richard Dye and explained that he had just complete POST Category I Certification. Ron stated that Officer Dye came to the City from the Army where he had served in Iraq.
6. **NEW BUSINESS**
***a. Discussion and Decision to Authorize Staff to Prepare and Mayor to Execute a Letter of Authorization to the 2nd Battalion, 75th Ranger Regiment, U.S. Army, in Support of Pertinent Military Exercises Scheduled for April 2011 at the Wendover Airport and Other Matters Appropriately Related Thereto**
Chris Melville explained that a briefing would take place in February to coordinate the exercises scheduled to take place in April. The briefing would explain the scheduled exercises and potential street closures. Chris explained that a letter of authorization is being requested for support of the military exercises scheduled for April 2011. Council Member Gorum made the motion to authorize staff to prepare and Mayor to execute a Letter of Authorization to the 2nd Battalion, 75th Ranger Regiment, U.S. Army, in support of pertinent military exercises scheduled for April 2011 at the Wendover Airport. The motion was seconded by Council Member Briggs and passed unanimously.

***b. Discussion and Decision to Approve the Completed Small Community Air Service Development Program Air Service Study and Other Matters Appropriately Related Thereto**

Chris Melville stated that Fred Davis from Tri-Star Marketing would present the Air Service Study, which was part of a grant received from the Federal Aviation Administration. Fred Davis presented the Air Service Study, which stated that the study was for the purpose of developing and implementing a regional scheduled air service at the Wendover Airport. The study focused on establishing a program with Ely and Elko with service to Salt Lake City Utah, Reno Nevada and Las Vegas Nevada. The combination of air service can utilize Essential Air Service subsidy, State of Nevada grants and additional Small Community Air Service Development grants. The study included two surveys, one which focused on local businesses and was conducted by telephone and the other was an online survey open to local residents. The survey of local businesses concluded that 70% did not need air travel for business but the most requested destination was Las Vegas. Most business respondents use air travel for pleasure or holiday trips and book their own travel based on lowest fare. The online survey concluded that 98% of the respondents are interested in airline service with 80% likely to take twelve trips or less a year. The most requested destinations for the online survey included Salt Lake City at 38%, Las Vegas at 34% and Reno at 28%, with most willing to pay up to \$150.00 per trip for the air service. The survey also showed that over half of the respondents have traveled by air over the past twelve months and have booked their own travel.

Agenda taken out of order, Public Hearing heard next, see below.

Fred Davis explained that the next step is to get acceptance of survey and study tonight from the Council. The next step is to meet with the Ely and Elko representatives to get them onboard with the project and determine Essential Air Service subsidies and other grants for the air service. Then the target airline list will need to be finalized, a presentation will need to be developed to present to airlines. Finally an airline will need to be selected to provide air service and a marketing program will need to be developed. Council Member Gorum disclosed that he works closely with the Wendover Airport in connection with his job but will not benefit from this item. Council Member Blake made the motion to approve the complete Small Community Air Service Development Program Air Service Study. The motion was seconded by Council Member Carter and passed unanimously.

***c. Discussion and Decision to Approve and Authorize Staff to Prepare and Mayor to Execute Any and All Documents for an Amendment to the West Wendover Ambulance Dispatch Agreement and Other Matters Appropriately Related Thereto**

Ron Supp explained that during a review of some contracts and agreements, the agreement with Wendover Ambulance was signed in 2002 with the dispatch fees set at \$216.00 per month. Ron stated that as a way to offset costs he would like to double the fee charged to Wendover Ambulance to \$432.00 per month. Ron also stated that a graduated scale has been discussed and offsetting the cost of blood draws. Lauara Snyder representing Wendover Ambulance stated that the agreement has not been reviewed for years but there did not seem to be a basis for the increase. Lauara stated that Wendover Ambulance has been in business for 23 years and has been the only stable health care in the community. Lauara further stated that Wendover Ambulance currently provides services at various community or school functions at no cost but if the fees charged to her increased she would have to start charging for those services. Lauara would like to ask that Wendover Ambulance not be charged any fees for the dispatch service or at the least not have the fees increased. General discussion was had regarding the potential fee increase and whether the increase should be on a graduated scale, if the ambulance fees have increased over the last eight years, how rates are determined and that it is easier to subsidize non-profit organizations such as the clinic than a for profit business. Council Member Gutierrez stated that a way to show gratitude to Wendover Ambulance is to not increase the fees charged to them. All of the City Council and

Mayor Andersen did state that Wendover Ambulance has been a very important part of the community. Council Member Briggs made the motion to approve and authorize staff to prepare and Mayor to execute any and all documents for the amendment to the West Wendover Ambulance Dispatch Agreement with the graduated scale, the current dispatch fees will go from \$2,592.00 a year to \$5,184.00 a year but will be split over three years with the first increase starting July 1, 2011. The motion was seconded by Council Member Carter and passed. Council Member Blake and Council Member Gutierrez voted nay. Mayor Andersen vetoed this item due to Wendover Ambulance being the only ambulance service and for all of the things they do for the community.

Council Member Carter asked why Council Member Blake voted nay. Council Member Blake stated that as a teacher he sees their service at school functions to be important and because the increase per month is not very much does not feel the need to raise the fees.

***d. Discussion and Decision by City Council to Select and Appoint the Hearing Officer per the Requirements of City Code 1-24-2 in Relation to the City’s Whistleblower Protection Policy and Other Matters Appropriately Related Thereto**

Chris Melville explained that due to the new City Code 1-24-2 a hearing officer needs to be appointed and the recommendation is a Council Member. Council Member Carter and Council Member Gorum volunteered to be hearing officers. Council Member Blake made the motion to appoint Emily Carter and Johnny Gorum as the Hearing Officers per the requirements of City Code 1-24-2 in relation to the City’s Whistleblower Protection Policy. The motion was seconded by Council Member Briggs and passed unanimously.

***e. Discussion and Decision with Regard to the Review of Conditional Use Permits per the Requirements of City Code 8-10-2(E) and Other Matters Appropriately Related Thereto**

Chris Melville explained that as per City Code 8-10-2(E) the Conditional Use Permits need to be reviewed. The list below shows those that are still active and meeting the issuance requirements (shown in green) and those that no longer active and not meeting the issuance requirements (shown in red). Those shown in green are recommended to keep and take no action and those shown in red are recommended for revocation.

<u>REQUESTED BY</u>	<u>PERMITTED USE</u>	<u>ISSUE DATE</u>
Wendover Mobile Home Park/Jerry Johnson	Rent park spaces to recreation vehicles due to economic need	6/1/2010
Santiago Wendover Estates	Rent park spaces to recreation vehicles due to economic need	5/18/2010
James & Joani Jacobson	Development of Renewable Energy Use source	10/6/2009
Armando & Viviana Gil	Retail space in Commercial Zone (C-1)	4/1/2008
Lars F. Pedersen	Off Premises Sign	10/2/2007
Michael & Pamela Lattin/Salt Flats, LLC	Mobile home for onsite office	6/5/2007
Lore Cook/Hot Spot Video	Onsite residency for security	1/6/2004
Wendover Mobile Home Park/Limon Market	Retail space in Commercial Zone (C-1)	9/30/2003

Alfonso & Rosa Maria Orozco	Mobile home, onsite for security	9/16/2003
Nicole & David Shay	Dance studio in residential zone	9/16/2003
Michael & Pamela Lattin/Mr.Tow	Mobile home, onsite office & residence	4/1/2003
Bonnie Gorton	Childcare in residential zone	5/15/2001
Charles & Susan Perkins	Childcare in residential zone	4/3/2001
Don Hernandez	Mobile home, onsite security	11/7/2000
H. Properties Inc./Arlen Hallbacka (Conoco Food Mart)	Gasoline Service Station	3/16/1999
Pilot Corporation	Gasoline Service Station	12/15/1998
Stateline Hotel, Inc.	Placement of advertising banner for extended time	8/4/1998
Brad & Teri Hanson	Residence in a General Industrial (M) Zone	2/4/1997
Hollibaugh Construction	Residence in a General Industrial (M) Zone	6/3/1997
Jerry Johnson	Excluding business from curb, gutter & sidewalk requirements in addition to the water & sewer connections	9/3/1996
Stateline Hotel, Inc.	Residential purposes in commercial development (Needle Point Park)	2/3/1995
Myrna Thomsen	RV Trailer Park within property zoned C2	11/2/1994
Toana Corporation/David Cook	Keeping of livestock in a property currently zoned M	12/6/1994
Larry Lisk	Residential housing in a M1 zone	1/4/1991

Council Member Gorum asked if there was a different word that could be used instead of revocation. Chris explained that the code uses revocation. Council Member Gorum made the motion regarding the review of Conditional Use Permits per the requirements of City Code 8-10-2(E) that the following permits be revoked: James and Joani Jacobson, Armando and Viviana Gil, Lore Cook/Hot Spot Video, Nicole and David Shay, Charles and Susan Perkins, Don Hernandez, Stateline Hotel, Inc., Brad and Teri Hanson, Hollibaugh Construction, Jerry Johnson and Myrna Thompson. The motion was seconded by Council Member Carter and passed unanimously.

7. PUBLIC HEARING

NOTICE, The City of West Wendover will hold a public hearing for the purpose of considering which projects to pursue funding through the Community Development Block Grant Program. **The hearing will be set for Tuesday, December 7, 2010 at 7:30 p.m. at**

the West Wendover City Hall, Council Chambers #137. All persons may attend and be heard. Prior to the meeting, written comments may be filed with the West Wendover City Clerk and will be considered at the hearing.

The Community Development Block Grant Program, (CDBG) is a Federally Funded Program that is administered by the State of Nevada. The national objectives of this program are:

1. To benefit the low and moderate-income persons.
2. To aid in the prevention of and elimination of slums or blight.
3. To meet the Community Developments needs of having a particular urgency when other sources of funding are not available.

In addition, it is the State's goal to give extra consideration to projects addressing documented public health or safety needs or needs identified through a Community Planning Process.

It is anticipated that no displacement of persons will occur as a direct result of these projects: Project Descriptions, Housing Needs Statement, CDBG Requirements, and Past CDBG Project Grant Performance is on file at the City offices and is available for public inspection during normal business hours, from November 16, 2010 to December 21, 2010.

The City of West Wendover does not discriminate on the handicapped status in the admission of access to, treatment, employment or activities in its federally assisted programs.

Persons with disabilities who require special accommodations or assistance at the meeting should notify the City Clerks Office at 775-664-3081 or at 1111 N. Gene L. Jones Way, West Wendover, Nevada, 89883.

Mayor Andersen closed the regular portion of the meeting and opened the public hearing portion of the meeting.

Chris Melville explained that there has been no additional input on potential projects and based upon previous submissions and the Capital Improvement Plan he listed four potential projects. The projects would be presented at the meeting on December 21, 2010 with a selection following. The projects include the Wells Avenue (eastside sidewalk), Florence Way Phase II, Camper Drive (Westside) and Wendover Boulevard Enhancement Phase I. Council Member Blake asked what the Florence Way Phase II project included. Chris explained that it was a street project that lined up Florence Way (from Camper Drive to Mesa Street). The Florence Way project would include curb, gutter, sidewalk, lighting and pavement. Chris explained that he would present these projects at the next meeting and get a recommendation for which project to submit.

There being no further public comment Mayor Andersen closed the public hearing and opened the regular portion of the meeting.

Agenda taken back in order, New Business item b continued, see above.

8. DEPARTMENT UPDATES

Fire Chief – Jeff Knudtson stated that next month he will report on the equipment received from DOE.

Police Chief – Ron Supp had nothing to add to memo, which stated that the Domestic Violence Advocate position is still accepting applications and hopefully the position can soon be filled. An equitable sharing agreement will be placed on an upcoming agenda, which will allow the City to receive seizure funds when participating in an investigation.

The department responded to the following for the month of November.

	November
Calls for Service	593
Adult Arrests	18
Warrants Served	3
Juvenile Arrests	0
Citations Issued	112
Transports	18
Field Interviews	0
Civil Papers Served	33

City Clerk/Records Officer – Anna Bartlome stated that Financial Disclosure Statements are due January 15th.

Chief Financial Officer – Sondra Schmidt had nothing to add to memo, which stated that the independent audit has been finalized and no findings were found in either the financial audit or single audit. The audit will be presented by Hansen Barnett and Maxwell at the meeting on December 21, 2010. During the first three months of the fiscal year the consolidated taxes have come in higher than last years actual revenues.

Public Works Director – Bryce Kimber stated that the final walk through for the Waste Water Phase I Headworks has been done and a punch list was created. The memo stated that due to the cold weather there have been several frozen water meters that have had to be thawed. During the past month water lines had to be repaired in Red Garter Trailer Park and Desert View Mobile Home Park, and an 8” saddle failed on Apache the day after Thanksgiving but was repaired in good time. Public Works Department has been busy getting ready for the holidays as well as doing vehicle maintenance. Due to the snow storms the crew has been busy trying to keep the streets cleared. A preconstruction meeting was held to discuss the Waste Water Phase 2 upgrade with bid openings to be held on December 22, 2010.

City Manager – Chris Melville explained that the Nevada Economic Update that had been distributed deals mostly with Clark and Washoe Counties but does give an indication of the States projections. The memo stated that the process is continuing with the grants for the Clinic remodel and once the certification documentation for the Engineer is received a notice to proceed should be issued. The design is being finalized for the new Public Works Building and should be ready to bid after the first of the year. Bid openings for the Waste Water Phase 2 project is scheduled for December 22, 2010 and if it stays on schedule construction should begin in the spring. The EECBG N. Gene L. Jones Way Sidewalk project is approximately 95% complete with guard railing being the only remaining item. The EECBG City Hall Solar project is still continuing with the contractor completing their paperwork with the Nevada Contractors Board. Repairs to Wendover Will have begun under the City’s insurance approval; the prosecutor is seeking restitution from the Court with regard to the case against the driver. Fronteer is wrapping up drilling of the new test well and will begin the pump test January 2nd for the Long Canyon well testing and hydrology modeling project. The 19th annual Wendover in Lights ceremony was well attended but there had been a few issues with the lights on the Christmas Tree. The executed bond agreement had been received from Celtic Bank with regard to the public improvements at Exit 410 and the City street that is adjacent to the Rusty Palm development.

9. COMMUNICATIONS

Council Member Gorum thanked Sondra Schmidt for the independent audit that was just completed. Council Member Gorum sated that he attended the REC District meeting and everything is moving along on the ball fields. Council Member Gorum stated that there could be a delay of the new Recreation Center due to no one funding bonds at a decent rate. Council Member Gorum wished everyone a Happy Holidays.

Council Member Gutierrez congratulated Officer Dye for competing POST.

Council Member Briggs thanked those businesses that removed SPICE from their inventory. Council Member Briggs also wanted to show his support to Chief Supp and the Police Department.

Mayor Andersen stated that he had a long talk that was very enlightening with Chief Supp and appreciates the time.

10. *APPROVAL OF THE CLAIMS:

Council Member Gorum made the motion to approve the claims for December 7, 2010, July insurance, August insurance, September insurance and October insurance. The motion was seconded by Council Member Carter and passed unanimously.

11. *NEXT MEETING DATE AND ADJOURNMENT

The next meeting date is a regular meeting on December 21, 2010 at 7:00 p.m. at the West Wendover City Hall, Council Chambers #137. Council Member Carter made the motion to adjourn at 8:22 p.m. The motion was seconded by Council Member Briggs and passed unanimously.

ATTEST:

Anna E. Bartlome
City Clerk/Records Officer