



CITY OF WEST WENDOVER

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WEST WENDOVER CITY COUNCIL MINUTES OF THE REGULAR MEETING OF FEBRUARY 15, 2011

The West Wendover City Council met for a regular meeting on February 15, 2011. The meeting was held at the West Wendover City Hall, Council Chambers #137. Mayor Andersen presided.

Council Members Present: Bryant Blake, Emily Carter, Johnny Gorum and Izzy Gutierrez

Council Members Absent: Roy Briggs

Others Present: Dixie Melville, Kris Andersen, Sondra Schmidt, Sandra Gunter, Bryce Kimber, Ameer Eakins, Jeff Knudtson, Chris Melville and Anna Bartlome

The following proceedings were had.

1. **CALL TO ORDER AND ROLL CALL**
Mayor Andersen called the meeting to order at 7:00 p.m. All those present and excused are noted above.
2. **PLEDGE OF ALLEGIANCE**
Mayor Andersen led those present in the Pledge of Allegiance.
3. **COMMENTS FROM THE GENERAL PUBLIC:**
None offered or received.
4. ***APPROVAL OF THE MINUTES:**
Council Member Carter made the motion to approve the minutes of the regular meeting of February 1, 2011. The motion was seconded by Council Member Blake and passed unanimously.
5. **NEW BUSINESS**
 - *a. **Discussion and Decision to Authorize the Issuance of a Letter of Support with Regard to the Community Development Block Grant Program on behalf of the City of West Wendover to the Nevada Congressional Delegation and Other Matters Appropriately Related Thereto**
Chris Melville explained that if approved this letter would be sent to the Nevada Congressional Delegation asking for their support of the Community Development Block Grant Program (CDBG). General discussion was had regarding the CDBG program and how certain areas qualify for the program. Council Member Blake made the motion to authorize the issuance of a letter of support with regard to the Community Development Block Grant Program on behalf of the City of West Wendover to the Nevada Congressional Delegation. The motion was seconded by Council Member Carter and passed unanimously.
 - *b. **Discussion and Decision to Approve the Recommendation of the One Percent Committee (1% Committee) to Award the Media Services Contract to POW Creative**

and Authorize the Staff to Prepare and the Mayor to Execute all Documents Related Thereto and Other Matters Appropriately Related Thereto

Chris Melville explained that the 1% Committee met on February 3, 2001 and voted to recommend that the City Council award the media services contract to POW Creative. Chris explained that only two proposals had been received; one from POW Creative and the other from the Christiansen Group. Chris stated that fees are based on a 15% commission and the contract would be for three years instead of five. Council Member Carter made the motion to approve the recommendation of the One Percent Committee (1% Committee) to award the Media Services Contract to POW Creative and authorize the staff to prepare and the Mayor to execute all documents related thereto. The motion was seconded by Council Member Gorum and passed unanimously.

***c. Discussion and Decision to Form and Approve a Committee to Study, Research and Make Recommendations to the City Council with Regard to the Review, Negotiation and/or Exploration of Options in Relation to the Service Provider Contract for the West Wendover Clinic and Other Matters Appropriately Related Thereto**

Council Member Carter explained that the contract for the service provider for the West Wendover Clinic expires at the end of August and that usually the Mayor would negotiate the new contract. Council Member Carter stated that she would like to form a committee to handle the negotiation due to the Mayor possibly having a conflict due to his wife working for the clinic. General discussion was had regarding a possible committee to research and make recommendations for a service provider contract for the West Wendover Clinic. Council Member Gutierrez stated that he would abstain from the vote until more information is provided due to a possible conflict because he is employed by West Wendover Clinic. Council Member Blake made the motion to approve forming a committee to study, research and make recommendations to the City Council with regard to the review, negotiation and/or exploration of options in relation to the service provider contract for the West Wendover Clinic. The motion was seconded by Council Member Gorum and passed. Council Member Gutierrez abstained.

***d. Discussion and Decision to Approve and Award the Sole Source Contract with Electro Power Utah, LLC., for the Waste Water Facility Upgrade Phase 2, Supervisory Control and Data Acquisition/Control Program and Services and Other Matters Appropriately Related Thereto**

Chris Melville explained that the City currently uses a Supervisory Control and Data Acquisition/ Control Program and Services (SCADA) and would also be added on to as part of the Waste Water Upgrade Phase 2. The City can award a sole source contract for the SCADA system due to the type of work that it is and that it is also computer software. Council Member Gorum made the motion to approve and award the sole source contract with Electro Power Utah, LLC, for the Waste Water Facility Upgrade Phase 2, Supervisory Control and Data Acquisition/Control Program and Services in the amount of \$133,500.00. The motion was seconded by Council Member Blake and passed unanimously.

6. COMMUNICATIONS

Council Member Gorum explained that he attended the last REC District meeting and that the new softball fields were discussed. The softball fields are moving along and would be in use by fall. The REC District has also received new golf carts for Toana Vista Golf Course.

Council Member Carter stated that she would be attending a Nevada League of Cities meeting and would provide information discussing the upcoming bill drafts for the new Legislative session.

Chris Melville explained that a walkthrough had been completed for the new softball fields and a punch list was done. Chris stated that a substantial completion certificate for the softball fields had been issued with a final acceptance being scheduled for April 14, 2011. Chris stated that he would be attending a CDBG meeting in Carson City on February 16-17, 2011.

Mayor Andersen stated that someone else would need to head the July 4th committee this year due to him having a prior commitment.

7. *APPROVAL OF THE CLAIMS:

Council Member Gorum made the motion to approve the claims of February 15, 2011 and the January hand checks. The motion was seconded by Council Member Carter and passed unanimously.

8. *NEXT MEETING DATE AND ADJOURNMENT

The next meeting date is a special meeting on February 22, 2011 at 5:30 p.m. at the West Wendover City Hall, Conference Room #115. The next regular meeting is on March 1, 2011 at 7:00 p.m. at the West Wendover City Hall, Council Chambers #137. Council Member Carter made the motion to adjourn at 7:20 p.m. The motion was seconded by Council Member Blake and passed unanimously.

ATTEST:

Anna E. Bartlome
City Clerk/Records Officer