



## **CITY OF WEST WENDOVER**

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### **WEST WENDOVER CITY COUNCIL MINUTES OF THE REGULAR MEETING OF MARCH 1, 2011**

The West Wendover City Council met for a regular meeting on March 1, 2011. The meeting was held at the West Wendover City Hall, Council Chambers #137. Mayor Andersen presided.

Council Members Present: Bryant Blake, Roy Briggs, Johnny Gorum and Izzy Gutierrez

Council Members Absent: Emily Carter

Others Present: Kris Andersen, April Prieto, Steve Schmidt, Alfonso Orozco, Lauara Snyder, Casey Snyder, Sondra Schmidt, Pamela Smith, Bryce Kimber, Aleta Kimber, Mike Crawford, Ron Supp, Lisa Supp, Howard Copelan, Jeff Knudtson, Chris Melville and Anna Bartlome

The following proceedings were had.

**1. CALL TO ORDER AND ROLL CALL**

Mayor Andersen called the meeting to order at 7:00 p.m. All those present and excused are noted above.

**2. PLEDGE OF ALLEGIANCE**

Mayor Andersen led those present in the Pledge of Allegiance.

**3. COMMENTS FROM THE GENERAL PUBLIC:**

Alfonso Orozco stated that he had been told that the City would not be putting on Cinco de Mayo due to there being no money available for that purpose. Alfonso asked if the people of Wendover could hold the event themselves. The event is for the families and children of Wendover. Alfonso stated that they are not asking for any monetary help but some technical support. Alfonso asked if the event could be held in the same location and that there would also be no beer sales. Mayor Andersen stated that they should form a committee and that he did not have a problem with someone else holding the event. Chris Melville stated that they would need to talk to the REC District about holding the event at the park.

Lauara Snyder stated that she heard that the City was doing a feasibility study on the ambulance service. She felt that this was due to her objecting to the increase in dispatch fees that the City was going to be charging. Lauara stated that only she knows the numbers for her business and if you are looking for a way to lower prices you should talk to her not go around her. Also if there were issues with the paramedics to please let her know. Council Member Blake stated that it was not the intention of taking over the ambulance service but to have all options presented and that he was one to ask for the study. Council Member Gorum stated that it was just a study but the ambulance service was never mentioned and believes that the study will show how difficult it is to run an ambulance. Mayor Andersen stated that the last thing the City needs is to run another business and that running the ambulance is not cheap.

Council Member Gutierrez stated that the ambulance provides a great service and care. Council Member Briggs stated that he was also one that asked for a study because the medical services for the community are desperate and we need the best care possible.

**4. \*APPROVAL OF THE MINUTES:**

Council Member Gorum made the motion to approve the minutes of the regular meeting of February 15, 2011 and the minutes of the special meeting of February 22, 2011. The motion was seconded by Council Member Blake and passed unanimously.

**5. CONSENT CALENDAR**

**a. First Reading and Filing of Ordinance #2011-02; An Ordinance Amending Title 6, Chapter 11, of the West Wendover City Code Entitled “Sale, Exchange or Lease of Real Property,” by Establishing that the Procedures for the Sale, Exchange or Lease of Real Property Coincide with Applicable State Law**

Mayor Andersen read the above entitled ordinance and filed with the clerk.

**6. NEW BUSINESS**

**\*a. Discussion and Decision Regarding Plan of Corrective Action to Correct Violations of Statute, Regulations and/or Audit Findings Associated With Our Annual Audit Report for the Fiscal Year 2009-2010**

Sondra Schmidt explained that a plan of corrective action would need to be approved due to two funds actual expenditures exceeding budget appropriations. The Recreation Board Fund was over due to the revenue being recorded in June but the expenditures being recorded in July. The Welcome Center Fund was over budget due to a staff member working in the Court for the winter months but the salary being charged to the Welcome Center. The salary had been budgeted in the Courts Fund but when the time sheets were done it was charged to the Welcome Center. Council Member Blake made the motion to approve the plan of corrective action to correct violations of statute, regulations, and/or audit findings associated with our annual audit report for the fiscal year 2009-2010. The motion was seconded by Council Member Briggs and passed unanimously.

**\*b. Discussion and Decision to Appoint the Financial Auditors for the City of West Wendover and Other Matters Appropriately Related Thereto**

Sondra Schmidt explained that an audit engagement letter had been received from Hansen, Barnett & Maxwell, PC with a fee not to exceed \$40,000.00. Sondra explained that this would be the fourth year that Hansen, Barnett and Maxwell, PC would perform the audit for the City. Council Member Gorum made the motion to appoint Hansen, Barnett & Maxwell, PC as the financial auditors for the City of West Wendover. The motion was seconded by Council Member Blake and passed unanimously.

**7. DEPARTMENT UPDATES**

**Fire Chief** – Jeff Knudtson had nothing to add to memo, which stated that the final fixes are being done on the ball fields and should be completed shortly. The departments Haz/Mat Op’s course is in full operation and going well. The memo further stated that \$27,000.00 for the remainder of this year and \$30,000.00 for next year was secured in grant funding from DOE/EMGT.

The department responded to the following incidents from January 1, 2011 to February 24, 2011.

Fires	2
Overpressure rupture, explosion, overheat – no fire	0
Rescue and Emergency Medical Service	34
Hazardous Condition – No Fire	1
Service Call	5
Good Intent Call	7
False Alarm and False Call	1
Severe Weather and Natural Disaster	0
Special Incident Type	7

**Police Chief** – Ron Supp stated that the only thing he had to add to the memo was the news release regarding SPICE now under federal control and regulation as a Schedule I substance. The memo stated that the training for the reserve officer program is continuing. The memo further stated that the Committee Against Domestic Violence from Elko voted to extend their outreach to West Wendover, which would provide advocacy services to the community. The grant money received for the Domestic Violence Advocate would then go to that committee for the service.

The department responded to the following for the month of February.

	February
Calls for Service	651
Adult Arrests	24
Warrants Served	7
Juvenile Arrests	1
Citations Issued	170
Transports	23
Field Interviews	0
Civil Papers Served	34

**City Clerk/Records Officer** – Anna Bartlome had nothing to add to memo, which stated that the final Contributions and Expense report had been due in January, this finishes the 2010 election cycle. The memo further stated that it is almost time to begin the re-licensing of the businesses in West Wendover.

**Chief Financial Officer** – Sondra Schmidt stated that the only thing she had to add to the memo was that the consolidated tax for December came in higher than last December. The memo stated that the preliminary revenue projections had been received from the State, with an increase in the next years consolidated tax. The budget for the Johnson Springs Transmission System has been completed and submitted to Wendover Utah for their approval.

**Public Works Director** – Bryce Kimber had nothing to add to memo, which stated that due to the lack of snowfall the street sweeper was able to go out and approximately 75% of the streets, gutter and storm drain were cleaned. The time capsule was placed back in Wendover Will and that project will be complete with the pouring of concrete on the west of Wendover Will. The department repaired an electronic door at the Police Department and unplugged a drain at the animal shelter. One of the Ras-Was pumps had to be pulled and replaced with the spare; took pump in to Nickerson for repair.

**City Manager** – Chris Melville stated that he the only thing he had to add to the memo was that the UNLV students would be at the next meeting for a presentation on landscape architecture. The memo stated that we are still awaiting the contract for the GE membrane and once received all the equipment contracts will be executed by the Mayor. The contract for WW Clyde has been executed with a pre-construction meeting scheduled for March 4<sup>th</sup>. Fronteer Gold is finishing the test well documentation and aquifer modeling and will be presented in April. The memo stated that a meeting with the White Pine County/Ely Airport Board went well; the meeting was about possible air service between Wendover, Ely and Las Vegas. The 75<sup>th</sup> Rangers Regiment will be holding exercises April 18-20, 2011 from 10 p.m. to 6 a.m. this activity will include parachuting approximately 500 paratroopers. The memo further stated that the House of Representatives passed their continuing resolution for funding of the federal government for the remainder of the fiscal year. The CDBG program was cut by 62%; this will have a negative impact on rural Nevada. The letters of support for the CDBG program authorized by Council have been sent to the full Congressional Delegation and hopefully a modified proposal will be adopted.

## 8. COMMUNICATIONS

Mayor Andersen stated that someone will need to head the 4<sup>th</sup> of July committee this year as he has a prior commitment.

## 9. \*APPROVAL OF THE CLAIMS:

Council Member Gorum made the motion to approve the claims of March 1, 2011, November insurance, December insurance and January insurance. The motion was seconded by Council Member Blake and passed unanimously.

**10. \*NEXT MEETING DATE AND ADJOURNMENT**

The next meeting date is a regular meeting on March 15, 2011 at 7:00 p.m. at the West Wendover City Hall, Council Chambers #137. Council Member Briggs made the motion to adjourn at 7:23 p.m. The motion was seconded by Council Member Blake and passed unanimously.

ATTEST:

Anna E. Bartlome  
City Clerk/Records Officer