



CITY OF WEST WENDOVER

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WEST WENDOVER CITY COUNCIL MINUTES OF THE SPECIAL MEETING OF APRIL 14, 2011

The West Wendover City Council met for a special meeting on April 14, 2011. The meeting was held at the West Wendover City Hall, Conference Room #115. Mayor Pro-tem Carter presided.

Council Members Present: Bryant Blake, Roy Briggs, Emily Carter and Johnny Gorum

Council Members Absent: Izzy Gutierrez

Others Present: Ron Supp, Sondra Schmidt, Debbie Smith, Chris Melville and Anna Bartlome

The following proceedings were had.

1. CALL TO ORDER AND ROLL CALL

Mayor Pro-tem Carter called the meeting to order at 5:02 p.m. All those present and excused are noted above.

2. PLEDGE OF ALLEGIANCE

Mayor Pro-tem Carter led those present in the Pledge of Pledge of Allegiance.

3. COMMENTS FROM THE GENERAL PUBLIC:

None offered or received.

4. ITEMS OF DISCUSSION

***a. Discussion and Decision per City Code 1-16-3 to Accept the Resignation of the Chief Financial Officer Sondra Schmidt, Authorization for City Manager to Proceed with Appropriate Recruitment for the Vacancy of Chief Financial Officer and Other Matters Appropriately Related Thereto**

Sondra Schmidt explained that she had received a job offer in Humboldt County, which was an increase in pay and would put her closer to home. The Mayor Pro-tem and Council Members thanked Sondra for the work she has done and wished her good luck. Council Member Blake made the motion to accept the resignation of Sondra Schmidt as the Chief Financial Officer. The motion was seconded by Council Member Gorum and passed unanimously.

Chris Melville explained that he had received the calendar of events concerning the budget so that everything would remain on schedule. Chris also stated that he had one proposal from a recruitment firm and was waiting to hear from two others. The recruitment process could take approximately three months. General discussion was had regarding the recruitment process and the cost of hiring a firm for recruitment versus doing in house. Council Member Gorum made the motion to authorize the City Manager to proceed with appropriate recruitment to fill the vacancy of the Chief Financial Officer position including the contracting with an appropriate recruitment firm with an expenditure not to exceed \$25,000.00 and, in the interim, authorize the City Manager to temporarily fulfill the duties required of and related to the position of Chief Financial Officer to ensure the compliance with all appropriate state laws and city ordinances

related to the City's finances through the interim period. The motion was seconded by Council Member Briggs and passed unanimously.

5. *ADJOURNMENT

Council Member Gorum made the motion to adjourn at 5:18 p.m. The motion was seconded by Council Member Briggs and passed unanimously.

ATTEST:

Anna E. Bartlome
City Clerk/Records Officer