

WEST WENDOVER CITY HALL ARCHITECT SELECTION ADVISORY COMMITTEE MEETING MINUTES OF JUNE 19, 2006

The West Wendover City Hall Architect Selection Advisory Committee met for a meeting on June 19, 2006. The meeting was held at the West Wendover City Offices, Conference Room. Mayor Thaut presided.

Committee Members Present: Roy Briggs, Emily Carter, Jimmy Carter, Johnny Gorum, John Hanson, Chris Melville, Craig Neeley, Joey Thaut, Ron Vollmann and Joyce McPherson arrived at 4:03p.m.

Committee Members Absent: Jamey Christie and Mike Miera

Others Present: Anna Bartlome

The following proceedings were had.

- 1. CALL TO ORDER AND ROLL CALL**
Mayor Thaut called the meeting to order at 4:00 p.m. All those present and excused are noted above.
- 2. PLEDGE OF ALLEGIANCE**
Mayor Thaut led those present in the Pledge of Allegiance.
- 3. COMMENTS FROM THE GENERAL PUBLIC:**
None offered or received.
- 4. ITEMS OF DISCUSSION**
 - *a. Discussion and Decision Regarding Review of Submitted Statement of Qualifications (SOQ) for the City Hall Project**
Chris Melville explained how the selection process would go, reviewing the 3 firms that submitted, scoring each firm and call references for each firm. General discussion was had by the Committee concerning the individual firms, such as scoring them on project experience, geographic proximity, design team experience, management plan and responses from references. Each committee member gave a brief review of the individual firms and how they would currently rate them.
 - *b. Discussion and Decision Regarding Setting Date for Oral Presentations by Submitted Architectural Firms**
General discussion was had regarding setting the date for oral presentations by the Architect Firms, and having a committee meeting prior to presentations to review references. Council Member E. Carter made the motion to select July 12, 2006 at 6:00 p.m. for oral presentations at the West Wendover Library, Pilot Peak Room and July 11, 2006 at 4:00 p.m. for a committee review at the West Wendover City Offices, Conference Room.
- 5. *NEXT MEETING DATE AND ADJOURNMENT**
The next meeting date of the West Wendover City Hall Architect Selection Advisory Committee meeting is July 11, 2006 at 4:00 p.m. at the West Wendover City Offices,

Conference Room, and July 12, 2006 at 6:00 p.m. at the West Wendover Library, Pilot Peak Room. Council Member E. Carter made the motion to adjourn at 5:20 p.m. The motion was seconded by Council Member Gorum and passed unanimously.

ATTEST:

Anna E. Bartlome
City Clerk/Records Officer