

WEST WENDOVER CITY HALL ARCHITECT SELECTION
ADVISORY COMMITTEE MEETING MINUTES OF JULY 12, 2006

The West Wendover City Hall Architect Selection Advisory Committee met for a regular meeting on July 12, 2006. The meeting was held at the West Wendover Library, Pilot Peak Room. Mayor Thaut presided.

Committee Members Present: Roy Briggs, Emily Carter, Jimmy Carter, Jamey Christie, Johnny Gorum, John Hanson, Joyce McPherson, Chris Melville, Craig Neeley, Joey Thaut and Ron Vollmann

Committee Members Absent: Mike Miera

Others Present: Claude Fratto, Toni Fratto, Dixie Melville, Bryce Kimber, Aleta Kimber, Sandy Gorum, Ron Supp, Corinne Copelan, Gary Corona, Devan Croasmun, Brenda Flinders, Leon Flinders, Leanna Briggs, Kerrie Supanich, Suzan Erickson, Jerry Anderson, Nancy Anderson, Denise Lisk, Chris Buxton, Peter Brunjes, Brent Tippetts, Jeff Pinegar, RoLynne Hendricks and Anna Bartlome

The following proceedings were had.

1. CALL TO ORDER AND ROLL CALL

Mayor Thaut called the meeting to order at 6:00 p.m. All those present and excused are noted above.

2. PLEDGE OF ALLEGIANCE

Mayor Thaut led those present in the Pledge of Allegiance.

3. COMMENTS FROM THE GENERAL PUBLIC:

None offered or received.

4. PRESENTATIONS

Chris Melville explained the selection procedure, ranking sheet and the packet for the statement of qualifications. Chris further explained how the selection process would go, from the presentations, review of rankings, and then to the fee proposals. The decision of the Advisory Committee would be ratified by the City Council at the meeting on July 18, 2006.

Oral Presentations will begin at 6:00 p.m. by VCBO Architects followed by ASWN Architects

VCBO began their presentation by introducing those present (Brent Tippetts, Peter Brunjes, Jeff Pinegar and RoLynne Hendricks), explained that they were a Nevada Corporation, and that they are centered in Salt Lake City but work throughout the West. VCBO continued by stating that it is important to keep focused on the master plan, to have room in the master plan for growth, and to select all members of team for proposal. The presentation continued by showing different building designs and explaining that they would have meetings with the public so that they are aware of what is being done. General discussion was had regarding

expertise of people on the project, ability of building to grow, what type of facilities are easier to build together and which are harder.

Mayor Thaut called for a break at 7:00 p.m.

Mayor Thaut called the meeting back to order at 7:10 p.m.

Mayor Thaut explained that ASWN Architects vehicle had broken down and they were not present. Chris Melville explained that the options would be to either eliminate ASWN or to reschedule presentations, which would be for both firms. General discussion was had regarding whether to eliminate ASWN or reschedule presentations. Discussion was also had on how close the companies had been with their proposals and that it was really going to come down to which one had the best presentation.

5. ITEMS OF DISCUSSION

a. Review of Presentation Rankings for Architect Selection for the City Hall Project
No discussion, only one presentation.

b. Review of Fee Proposals Submitted by Architect Firms for the Selection Process
Chris Melville read the proposal from VCBO, with a full scope of work the fee is \$315,000.00, with a preliminary design phase of 15% or \$47,250.00, final design phase of 70% or \$220,500.00 and construction assistance of 15% or \$47,250.00. Additional services that may be offered for the following fees: audio/visual systems design 4% of system costs, FF&E design and coordination \$33,750.00, and geotechnical services coordination \$8,000.00.

General discussion was had regarding the proposal from VCBO and whether any or all of the additional services would be required.

***c. Discussion and Decision Regarding Selection of Architect Firm for the City Hall Project and Related Negotiations and Other Matters Appropriately Related Thereto**
Council Member Christie made the motion to select Valentin Crane (VCBO) as the architectural firm at the base rate of \$315,000.00 with other charges to be negotiated as needed and to forward the recommendation to the City Council for approval at the July 18, 2006 meeting. The motion was seconded by Council Member E. Carter; a roll call vote was taken with 11 ayes and 1 absent.

6. *NEXT MEETING DATE AND ADJOURNMENT

Mayor Thaut explained that the selection committee is dissolved and thanked everyone for participating on the committee. The next meeting date is a regular meeting on July 18, 2006 at 7:00 p.m. at the West Wendover Library, Pilot Peak Room. Council Member Christie made the motion to adjourn at 7:50 p.m. The motion was seconded by Council Member J. Carter and passed unanimously.

ATTEST:

Anna E. Bartlome
City Clerk/Records Officer