

# CITY OF WEST WENDOVER BUILDING PERMIT APPLICATION

All information on the application must be completed  
Use N/A for non-applicable items

## NOTICE

- **All permits must be obtained by a Nevada licensed contractor** with the exception of one or two family dwellings which can be obtained by the property owner; provided he/she lives in the dwelling or is building it for his/her own use and it is not intended for lease or resale.
- All commercial and multi-family building plans will be submitted to Code Review Services, Inc. 795 Francesca Way, Sparks, Nevada 89436, for plan review.
- All commercial and multi-family building plans, will be submitted to the Fire Marshall. This will include new construction as well as remodeling existing buildings.
- The City of West Wendover is under contract with Code Review Services for plans review for the Fire Marshall's Office. All fees for Fire Marshall's Office plan review will be paid directly to Code Review Services. All other fees will be paid to the City of West Wendover.
- The Building Official or representative, will examine all work prior to being concealed. Work concealed prior to being inspected may have to be opened for an inspection. Citation may be issued for concealing work prior to an inspection.
- All City of West Wendover Building and Zoning regulations and current ICBO Building and Fire Codes shall apply.
- **All contractors and sub-contractors shall have a Nevada Contractors License for the field of work they are performing and shall have a City of West Wendover Business License.**
- Inspections will require a 24-hour advance notice to the building department.
- Plan submittal: For residential - two sets of plans stamped (Nevada licensed) or contractor stamped. For commercial four sets of plans, Nevada licensed (three sets to City and one set to Jack Speelman of CRS, Inc.) wet stamped; "wet" stamped being defined as original signatures. As well, commercial project plans should provide totals for the number of fixtures and types. (i.e. [5] - urinals, wall-mounted, wash-down or siphon jet, integral trap, trap arm only)

**X**

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APPLICANTS SIGNATURE

DATE

**Building Permit Application**

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ Job Site Address: \_\_\_\_\_

Applicant Signature: \_\_\_\_\_

Subdivision: \_\_\_\_\_ Lot: \_\_\_\_\_ Blk: \_\_\_\_\_

Detailed Description of Work: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Occupancy: \_\_\_\_\_ Type: \_\_\_\_\_ No. of Stories: \_\_\_\_\_

Estimated Cost: \_\_\_\_\_ Square Footage: \_\_\_\_\_

**Property Owner:** \_\_\_\_\_ Telephone: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ State/Zip: \_\_\_\_\_

**Building Contractor:** \_\_\_\_\_ Telephone: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State/Zip: \_\_\_\_\_

**State License No.:** \_\_\_\_\_ **City License No.:** \_\_\_\_\_

**Plumbing Contractor:** \_\_\_\_\_ Telephone: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State/Zip: \_\_\_\_\_

**State License No.:** \_\_\_\_\_ **City License No.:** \_\_\_\_\_

**Electrical Contractor:** \_\_\_\_\_ Telephone: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State/Zip: \_\_\_\_\_

**State License No.:** \_\_\_\_\_ **City License No.:** \_\_\_\_\_

**Mechanical Contractor:** \_\_\_\_\_ Telephone: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State/Zip: \_\_\_\_\_

**State License No.:** \_\_\_\_\_ **City License No.:** \_\_\_\_\_

**Excavation Contractor:** \_\_\_\_\_ Telephone: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State/Zip: \_\_\_\_\_

**State License No.:** \_\_\_\_\_ **City License No.:** \_\_\_\_\_

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**\*\*\*FILL OUT ALL REQUESTS FOR INFORMATION COMPLETELY TO AVOID DELAYS  
IN ISSUING PERMIT**